

March 25, 2011

To: Executive Board

Subject: **Contract Award - Quality Assurance Replacement Vehicles**

Recommendation

Authorize the Executive Director to execute a contract in the amount of One Hundred Forty Four Thousand Six Hundred Seventy Nine dollars and Thirty Nine cents (\$144,679.39) including sales tax with Theodore Robins Ford for four Hybrid SUV Quality Assurance Replacement Vehicles.

Background

Vehicles currently in use by Foothill Transit's Quality Assurance team are now six years old and have accumulated an average of more than 60,000 miles, with one at 90,000 miles. Maintenance and repair costs on these vehicles continue to rise; negatively impacting the organization's operating cost.

Fuel efficient hybrid-electric vehicles are readily available and replacement of the agency's older gasoline-powered vehicles would be in line with Foothill Transit's "Green" efforts. In addition, any new vehicles procured will be covered by a factory warranty; ensuring minimum impact to Foothill Transit's operating cost over the next five years or 100,000 miles.

On November 12, 2010, the Executive Board authorized the Executive Director to issue an Invitation for Bids (IFB) for Quality Assurance Replacement Vehicles. IFB No. 11-023R was issued on February 9, 2011 requesting bids on hybrid SUVs similar to the Ford Escape or the Toyota Highlander. The IFB was advertised in two local newspapers within the Foothill Transit service area, posted on Foothill Transit's website, and sent directly to 11 car dealers within Foothill Transit's service area.

Bids were received on March 3, 2011 from six auto dealerships. All bid packages were thoroughly reviewed to determine responsiveness to the requirements stated in the IFB. Theodore Robins Ford was determined to be the lowest responsive and responsible bidder. Bid amounts are presented in **Attachment A**. Four hybrid-electric Ford Escapes will be purchased which have an advertised MPG of 34 mpg city and 31 mpg highway.

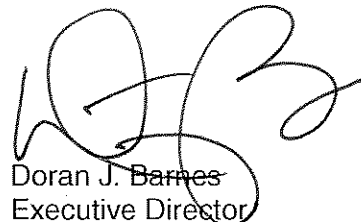
Fiscal Impact

Required funding is included in the approved FY 2011 budget.

Sincerely,



Gary K. Nehls
Director of Procurement



Doran J. Barnes
Executive Director

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Exhibit A

**Foothill Transit
 IFB No. 11-023R
 Quality Assurance Replacement Vehicles
 Bids Received**

Bidder		Amount of Bid
1.	Theodore Robins Ford	\$144,679.39
2.	Raceway Ford	\$145,330.84
3.	Wondries	\$147,252.05
4.	Advantage Ford	\$153,024.16
5.	Ford of Montebello	\$154,524.12
6.	Longo Toyota	\$189,130.00